



## BRUSHFORD PARISH COUNCIL

### Minutes of the Annual Meeting of the Brushford Parish Council held at the Parish Hall, Brushford on Tuesday, May 14th., 2019

#### 19/011 PRESENT

The following attended the meeting:

Parish Councillors:	Councillors Mr, H Albery, Mrs J Sandiford, Mrs S Cookson, Mr D Garth
County & District Councillors in Attendance :	Councillor Mr. N Thwaites
In the Chair:	Councillor Mrs F Takel
In Attendance:	Mr. C Knight, Clerk .
Members of the Public :	1

#### 19/012 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Prouse and Councillor Nicholson

#### 19/013 DECLARATIONS OF ACCEPTANCE OF OFFICE

Councillors declared their acceptance of office and signed the relevant forms for onward transmission to Somerset West & Taunton Council.

In his absence, Councillor Prouse will complete and submit his declaration on his return from holiday.

**19/014 APPOINTMENT OF CHAIR**

The following were elected to Chair and Vice Chair by unanimous vote:

Chair : Councillor N Prouse

Vice Chair : Councillor F Takel

**19/015 ELECTION OF OFFICERS**

The following were elected as relevant officers:

Paths : Councillor H Albery

Police Liaison : C Knight

Highways : Councillor F Takel

ENPA : Councillor S Cook

Exmoor Panel : C Knight

Parish Hall : Councillor D Garth

**19/016 CHAIRMAN'S REPORT**

Councillor Takel read the Chairman's Annual Report on behalf of Councillor Prouse :

Another year has passed for the Parish and I would like to pass on to you a brief outline of some of the challenges and issues we as a Parish Council have faced.

The Parish Council have been working alone and alongside the District and County Councils to try to make improvements for us all. This has proven difficult with the changes in how our Local Councils are being organised, and as ever funds have been in short supply.

We have however managed alone, to resurface the Brushford tennis court which was a mammoth job which after hours of work by the Parish Council and Clive the clerk especially, funding was raised by applying for numerous grants.

We did have to raise the precepts this year. This decision was taken after we were informed that we will have to pay towards the gritting services offered by the County Council next year. Hopefully this small raise will mean that we can ensure that the Parish has a continued service from the County Council.

Bruce Heywood, Nick Thwaites and Francis Nicholson have all attended the regular meetings and have offered support when needed. I would like to thank Bruce for his help and support and wish him the best in his retirement from the District Council.

We have had to embark on the writing of a neighbourhood plan, which David Garth is initiating and giving huge amounts of his personal time too, for which I would like to thank him.

Sadly, Terry Wilson has decided to step down from the Parish Council. He has been tireless in his efforts and will be sorely missed. Thank you very much Terry.

I would also like to thank all the Parish Councillors for their time given and look forward to working with you all again this year.

As usual we meet the second Tuesday of every month and you are all welcome to attend,

Best wishes

Nick Prouse

**19/017 COUNCILLOR CO=OPTION**

As there are now only six councillors of the parish council, there is a vacancy for an additional councillor to be filled.

It was agreed that advertisements for the post will be displayed on council noticeboards and on the website.

Councillors also agreed to contact prospective applicants. The closing date will be Friday, June 7th., prior to the next meeting.

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Chairman, 11th June 2019



## BRUSHFORD PARISH COUNCIL

### Minutes of the Meeting of the Brushford Parish Council held at the Parish Hall, Brushford on Tuesday, May 14th., 2019

#### 19/018 PRESENT

The following attended the meeting:

Parish Councillors:	Councillors Mr, H Albery, Mrs J Sandiford, Mrs S Cookson, Mr D Garth
County & District Councillors in Attendance :	Councillor Mr. N Thwaites
In the Chair:	Councillor Mrs F Takel
In Attendance:	Mr. C Knight, Clerk .
Members of the Public :	1

#### 19/019 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Prouse and Councillor Nicholson

#### 19/013 DECLARATIONS OF INTEREST

Councillor Takel declared interests in the planning application for The Claw and for the parish maintenance charge in payment authorisation.

**19/014 DEFERMENT OF BUSINESS**

Mrs Barbara Wilson made the following proposals:

**Music Night**

Mrs Wilson reported that the recent Music Night at the parish hall had been a great success and that £450 was raised for the Air Ambulance service and that £279 was raised for the parish hall.

**Parish Hall Car Park**

Mrs Wilson reported that the fund-raising effort in support of the refurbishment of the parish hall car park was proceeding well and requested the council's support.

The meeting noted that it was the intention of the council to do so, but decisions on the funding of next winter's salting arrangements were awaited before being able to confirm the amounts that may be available.

**2019 Village Flower Show**

Mrs Wilson reported that the forthcoming flower show in August will coincide with the 60th birthday of Mr Phil Takel. Given that Mr Takel has provided considerable help to this event over the years, Mrs Wilson requested support from the council in celebrating his day. It was agreed that this would be made available.

**The Great Get Together**

Despite earlier plans to arrange a day out on the Tiverton Canal to mark this occasion, it had been decided that it may well prove impracticable given the difficulty that some elderly people may experience on accessing the canal boat, so alternative options were being considered.

The meeting agreed to provide £100 in support of this event.

**Football Team Centenary**

Mrs Wilson reported that this year marks the centenary of the Brushford Football Club. In support the occasion, two matches have been arranged (15 yrs and under and adults - 20 mins each way) to mark the occasion.

**19/015 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The Minutes of the meeting held on April 9th. were approved as a true record, and duly signed by the Chairman.

**19/015 HIGHWAYS****19/015/01 Winter Salting Arrangements**

In her absence, Councillor Nicholson had emailed to advise the council that there is still to be confirmation that County will fund next winter's salting arrangements, but that this may be decided next month.

The meeting noted that some of the salt dumpy bags had "disappeared" and it was decided that dumpy bag sites are to be surveyed prior to ordering salt boxes to replace them

#### **19/015/02 Exebridge Traffic**

The clerk reported that, to date, there has been no news from highways regarding the proposed site visit. Clerk to chase up.

### **19/016 PARISH MAINTENANCE**

#### **19/016/01 Village Centre Project**

It was noted that quotes for the clearing work are awaited.

#### **19/016/02 Damage to the Pavilion in Jubilee Gardens**

Councillor Takel reported that the damage was confined to the downpipes and that on advice from Mr Takel the removal rather than replacement would be the best way forward. It was agreed to proceed with this advice.

### **19/017 PARISH WELFARE**

#### **19/017/01 High Speed Broadband**

Councillor Garth reported that he had visited most of the people who would benefit from the proposal by Airband to provide 'Fibre to the Premises' services to properties in the West Knowle area of the parish. To date, most had expressed an interest in the project and Councillor Garth is to arrange a meeting with Airband personnel and prospective users.

#### **19/017/02 Housing Needs Survey**

Councillor Garth reported that the SCC would be providing a draft report of the survey next month and that Jane Birch would attend the July parish council meeting to discuss the results.

To date, there had been a total of 225 responses in the five parishes involved in the survey, including 65 from Brushford which is most encouraging.

## 19/018 FINANCIAL REPORT

### 19/018/01 Insurance Premium

The meeting approved the quotation received from Came and Company and it was agreed that on this occasion, the council would not enter into a long term agreement in order to assess the market more accurately.

### 19/018/02 Payment Authorisation

The following due accounts were approved and relevant cheques signed:

PAYEE	INVOICE NO.	EXPENSE	NET	VAT	GROSS	CHEQUE NUMBER
Amherst & Shapland		Staff Wages	£412.23		£412.23	
		Amherst & Shapland monthly fee	£12.50	£2.50	£15.00	
		<b>Staff Wages and Administration</b>	<b>£424.73</b>	<b>£2.50</b>	<b>£427.23</b>	<b>NATWEST 000538</b>
MR P Talel		3 x grass cut £70, 1 x strumming £10	£220.00		£220.00	NATWEST 000539
Came and Company		Annual Insurance Premium	£397.50		£397.50	NATWEST 000540
<b>TOTAL</b>			<b>£1,042.23</b>	<b>£2.50</b>	<b>£1,044.73</b>	

## 19/019 PLANNING APPLICATIONS, APPEALS AND DECISIONS

### 19/019/01 Paper copies of applications.

The meeting discussed the planning department's universal decision to cease the circulation of paper copies of applications.

It was agreed that while this may assist in the avoidance of waste, there were certain instances when paper copies would be crucial to decisions. It was further agreed that planning should be requested to review this decision and that consideration should be given to providing paper copies in exceptional situations.

### 19/019/02 Application Ref 3/04/19/002 Stable conversion at The Claw, Brushford

The meeting noted that the usual posting of a public notice on site has not yet been carried out. Clerk to chase planning.

**19/019/03 3/04/19/003 Erection of Balcony at Moorland View Cottage Oldways End**

The meeting discussed this application and it was agreed that it should proceed.

**19/020 REPORTS FROM COUNCILLORS**

Councillor Thwaites reported that Somerset West & Taunton Council will have its first formal meeting on May 23rd., when officers will be elected.

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N Prouse, Chairman

11/06/19