Freedom of Information Act 2000

Should you require any information that may be held by the Parish Council, you may apply to the Parish Clerk for such information as listed below, under the Freedom of Information Act 2000.

PLEASE NOTE NEW PRINTING CHARGES OF 10p PER A4 SHEET

INFORMATION TO BE PUBLISHED	HOW INFORMATION MAY BE OBTAINED	CHARGES
CLASS 1 - WHO WE ARE & WHAT WE DO Brushford Parish Council 7 Parish Councillors 1 Parish Clerk **CHAIRMAN** Nick Prouse, Diggers Cottage, Exebridge, Dulverton, Somerset TA22 Mobile : 0781 778 9710 E-mail : nickprouse@googlemail.com **VICE CHAIRMAN** Nicholas Morse, Sullys Place, Brushford, Dulverton, Somerset TA22 9AP Tel : 01398 323276 Mobile : 0778 757 2611 E mail : nicholas@sullysplace.co.uk **PARISH COUNCILLORS** Sarah Cookson, Riphay Cottages, Exebridge TA22 9AX Tel : 01398 324011 Mobile : 0779 221 3818 E mail : sarahmuffet@hotmail.co.uk Michael Martyn, Bowdens, Brushford, Dulverton TA22 9AW Tel : 01398 323253 Mobile : 0797 163 8179 E mail :mmartyn@btconnect.com Nicholas Morse, Sullys Place, Brushford, Dulverton, Somerset TA22 9AP Tel : 01398 323276 Mobile : 0778 757 2611 E mail : nicholas@sullysplace.co.uk Jane Sandiford, 10 Silverdale Close, Brushford, Dulverton Somerset TA22 9BJ Tel : 01398 323927 E mail : sandifordkm@go.com Terry Wilson, Nursery Cottage, Ellersdoan Lane, Brushford, Dulverton, Somerset TA22 9BH Tel : 01398 323212 Mobile : 0797 250 4920 E Mail : t.wilson944@btinternet.com		

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CLASS 1 - WHO WE ARE & WHAT WE DO : CONTINUED Brushford Parish Council 7 Parish Councillors 1 Parish Clerk **CLERK** Clive Knight, 1 Orchard Cottage, Brushford, Dulverton, Somerset TA22 9AR Tel : 01398 324015 Mobile : 0771 140 7226 E mail : clive@knightassociates.co.uk		
CLASS 2 - WHAT WE SPEND & HOW WE SPEND IT **2.1 FINANCIAL ACCOUNTS** Annual Financial Accounts : Current and Previous Year Annual Return Form : Current & Previous Year Auditor's Annual Report : Current & Previous Year **2.2 PRECEPT** Current & Previous Year Precepts	2.1 Apply to the Clerk -5 Days' Notice 2.2 Apply to the Clerk - 5 Days' Notice	FREE OF CHARGE FREE OF CHARGE
CLASS 3 - WHAT ARE OUR PRIORITIES & HOW ARE WE DOING 3.1 Current Annual Plan 3.2 Five Year Prospect	3.1 Apply to the Clerk -5 Days' Notice 3.2 Apply to the Clerk -5 Days' Notice	FREE OF CHARGE FREE OF CHARGE

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CLASS 4 : HOW WE MAKE DECISIONS 4.1 Parish Meeting Agenda : Current & Previous Year	4.1 Published on Notice Boards four days before meeting. Hard Copies and copies by email available on request to the Clerk	FREE OF CHARGE
4.2 Parish Meeting Minutes : Current & Previous Year **(Note : will exclude information that is properly regarded as private to the meeting)**	4.2 Published on the Parish web site. Hard copies available on request from the Clerk	FREE OF CHARGE
CLASS 5 : OUR POLICIES & PROCEDURES 5.1 Parish Standing Orders	5.1 Held by the Clerk. Can be viewed at 5 days' notice.	FREE OF CHARGE
5.2 Parish Financial Regulations	5.2 Held by the Clerk. Can be viewed at 5 days' notice.	FREE OF CHARGE
5.3 Schedule of charges	5.3 Held by Clerk. Available on request	FREE OF CHARGE
CLASS 6 : LISTS AND REGISTERS 6.1 Currently, apart from the Edited Electoral Register, no lists are held by the Parish Council	6.1 None currently held by the Parish. Can be obtained on request to the Clerk	FREE OF CHARGE FREE OF CHARGE
6.2 Planning Applications Register	6.2 Held by the Clerk. Can be viewed on request - 5 days' notice	FREE OF CHARGE
6.2 Any publicly available register	6.2 Can be obtained on request to the Clerk	FREE OF CHARGE
6.3 Parish Assets		FREE OF CHARGE
CLASS 7 : THE SERVICES WE OFFER 7.1 Parish Web Site (www.brushfordparish.com)	7.1 Ongoing. Regularly updated	
7.2 Annual Newsletter	7.2 Published at Annual General Meeting : April	FREE OF CHARGE

Please apply either in writing or via email to:
Clive Knight,
Parish Clerk,
c/o 37 Ashleigh Park,
BAMPTON
EX16 9LF
Telephone 01398 331917
Email : cliveknight@me.com